

CENTRAL BUCKS SCHOOL DISTRICT
Policy Committee Meeting Notes
April 27, 2016

MEMBERS PRESENT

Dennis Weldon, Chair
Paul Faulkner, Member
Meg Evans, Member
Karen Smith, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Beth Darcy	Dr. David Weitzel	Corinne Sikora
Sharon Collopy	Dr. David Bolton	
Glenn Schloeffel		

PUBLIC COMMENT

There was no public comment.

REVIEW OF MEETING NOTES

The Meeting Notes from the March 30, 2016 meeting were reviewed and no edits were suggested.

INFORMATION/DISCUSSION

Policy 116 – Tutorial Instruction – presented by Ms. Corinne Sikora, Supervisor of Pupil Services

This policy was initially reviewed during the March meeting. The policy was brought forward again to provide clarity to the language and overall purpose of the policy. Additional definitions were added to explain the types of private tutoring addressed in the policy.

This policy contains changes that were recommended from PSBA in regards to students who are not enrolled in Central Bucks, but rather receive their education from a private tutor. The additional language reflects changes in school code that require submission of federal/state criminal history checks and child abuse clearances to the school district by private tutors. This policy will be sent to the full Board for first read consideration.

PSBA Policy Review – presented by Dr. David Weitzel, Superintendent

Information was shared with the Committee regarding the policy review services offered through PSBA. This would serve as a comprehensive review and redrafting of the complete policy manual based on changes in laws and regulations, court decisions, and recommended best practices. Ms. Darcy mentioned that Centennial is currently involved in this process and the review should benefit Central Bucks, especially in the areas of Administrative Guidelines and the Local Board Procedures portion of the Policy manual (section 000).

Dr. Weitzel will contact PSBA to ascertain the different services that are offered and potential cost for this service.

Communications Committee – presented by Ms. Karen Smith, Committee Member

Ms. Smith recommends the formation of an Ad Hoc Communications Committee. If approved by the Board, the committee would run until December, 2016. It would be re-evaluated at that time.

She mentioned the following as potential purposes of the committee:

1. Review current staffing plan
2. Review current practices
3. Propose changes to current practices
4. Implement and evaluate those changes
5. Evaluate what else needs to be done. This process is called ‘scanning forward’.

Further discussion was held regarding a communications audit. This will be considered by the new committee. The audit would be conducted by an outside company and would evaluate various types of communication to determine what is working well and would also make recommendations regarding what should be changed and/or added. Upper Dublin School District conducted one last summer and could be utilized as a resource.

The formation of an Ad Hoc Communications Committee will be on the next Board agenda.

ANNOUNCEMENTS

The next meeting is scheduled for May 25, 2016 beginning at 7:00 p.m. at the Administrative Services Center (20 Welden Drive)

ADJOURNMENT

Notes submitted by Dr. David Bolton, Assistant Superintendent for Elementary Education